



MINUTES OF THE MEETING

The 2nd Academic Council Meeting of Pimpri Chinchwad University, Pune held on Saturday, 11th May 2024 at 11:00 am in the Board Room at Pimpri Chinchwad University. The minutes of the meeting are appended below.

Members Present

The following members were present.

Sr. No.	Designated Member	Designation	Attendance	Mode
1.	Dr. Manimala Puri (Vice-Chancellor (I/c)	Chairperson	Present	Offline
2.	Dr. Sudeep D. Thepade - Pro-Vice Chancellor	Member	Present	Offline
3.	Dr. V N Patil - HoD (I/c)	Member	Present	Offline
4.	Dr. Ramdas Biradar - HoD (I/c)	Member	Present	Offline
5.	Dr. Ajay Sharma – HoD	Member	Present	Offline
6.	Dr.Amit Patil-MBA Agri (I/c)	Member	Present	Offline
7.	Dr. Rajesh Patil – HoD (I/c)	Member	Present	Offline
8.	Ms.Ruchu Kuthiala- HoD (I/c)	Member	Present	Offline
9.	Dr.Kamlesh Meshram- HoD (I/c)	Member	Present	Offline
10.	Mr.Kushal Jadhav- HoD (I/c)	Member	Present	Offline
11.	Mr.Narendra Bandabe - HoD (I/c)	Member	Present	Offline
12.	Dr.Archana Rathore- HoD (I/c)	Member	Present	Offline
13.	Dr.Anju Bala	Member	Present	Offline
14.	Dr.Arun Mohan Sherry	Member-Educationist	Present	Online
15.	Dr.D.K.Agrawal	Member-Educationist	Absent	-
16.	Dr.Prashant Bartakke	Member-Educationist	Absent	-
17.	Dr.Neha Sharma	Member-Educationist	Present	Online

18.	Dr.Safal Batra	Member-Educationist	Absent	-
19.	Dr.Neerja Pandey	Member-Educationist	Present	Online
20.	Dr.Sagar Tikar	Member-Industry Expert	Absent	-
21.	Dr.Sheetal Kumar Rawandale- Dean Placements	Special Invitee	Present	Offline
22.	Dr.Govind Kulkarni- Director, Pimpri Chinchwad College of Engineering	Special invitee	Present	Offline
23.	Dr.Mukul Sutaone	Special Invitee	Present	Online
24.	Mrs.Shalaka Sarode	Member Secretary	Present	Offline

Dr. Manimala Puri, Vice-Chancellor (I/c) was requested to occupy the chair.

The meeting of the members was called upon to discuss and transact the following business:

To grant leave of absence, if any:

Dr.D.K.Agrawal, Dr.Prashant Bartakke, Dr.Safal Batra and Dr. Sagar Tikar had requested for Leave of absence and they were granted a Leave of absence.

Item No. 01: Welcome note by Vice-Chancellor (I/c)

Dr. Manimala Puri, Vice Chancellor (I/c) welcomed all the members and experts from academics and industry present for the meeting. She informed the members about Dr. Rajeev Bhardwaj's resignation. She introduced Dr. Sudeep D Thepade as a new Pro Vice-chancellor of the University. In her brief talk she informed the members about academic activities conducted at the University during previous semester.

The members have taken a note and congratulated Dr. Sudeep D. Thepade on his appointment and assured him of their support.

Item No. 02: To consider and approve the minutes of the 1st Academic council meeting held on 21.12.23 and to take note of the action taken Report.

Discussion: Dr. Manimala Puri, Vice Chancellor (I/c) informed the members that the MOM of the previous AC-01 was circulated by the Registrar's office and requested the members to give their comments, if any. As there were no comments, the Vice-Chancellor (I/c) stated that it may be presumed the Minutes have been recorded correctly.

Further, Dr. Manimala Puri appraised the Action Taken Report (ATR) of the previous AC-01 meeting to the members.

The Members after due deliberations took note of the same and passed the following resolution unanimously:

(Resolution No.: AC/2024/02/02): "RESOLVED THAT the members approved the Minutes of Meeting of Academic Council (AC- 01) and Action Taken Report (ATR) as annexed in **Annexure_A**

RESOLVED FURTHER THAT a certified copy of this resolution may be furnished to the concerned person(s) and/or authorities for giving effect to this resolution, under the hands of the Vice Chancellor (I/c)."

Item No. 03: To approve new programs to be commenced from AY 2024-25.

- a. MBA (Integrated)
- b. MCA (Integrated)
- c. BA LLB, LLB,LLM -Bar Council of India
- d. M.Tech –CSE (AI)
- e. M.Des
- f. B.Sc Clinical Microbiology
- g. B.Sc. Computer Science (Digital Forensic Science)
- h. BA Journalism, Mass Media & Communication
- i. B.Sc. Animation, VFX, Multimedia Sciences
- j. BBA Advertising event & PR
- k. BBA Digital Film Making
- l. D.Pharm
- m. B.Voc
- n. M.Voc*
- o. BA (integrated with preparation of civil services exam) *

Discussion: Dr. Manimala Puri, VC (I/c) proposed newly added courses before the Academic council members for their consent. She explained that the above mentioned courses are the new additions to the existing programmes under the Pimpri Chinchwad University. She also appraised that the courses

made NEP compliant under guidance of Pro VC Dr.Sudeep Thepade, were approved by respective BoS and recommended to Academic Council and got approved by Academic Council on 11th May 2024. The detailed syllabus and course structure was already shared with the Academic council members earlier.

She further clarified that the BA LLB, LLB and LLM programmes shall be as per the guidelines of BAR Council and shall commence after the BCI approval. PCU is ready with the infrastructure and faculty members as per the pre requisites mentioned by BAR Council of India, she added.

In case of M. VOC and BA (integrated with preparation of civil services exam), the Schools need to work on the syllabi and the program structure. The consent from the Academic council members was sought in principle.

Dr. Arun Sherry, raised a point for discussion regarding faculty arrangements for BA (integrated with preparation of civil services exam), syllabus and conduction of the program.

Dr. Neeraja Pandey suggested to have a professional approach and focused guidance to the students for civil services. She also suggested to adhere to the nomenclature of UGC for this course as BA Social Science.

Dr. Neha Sharma opined to review the course in between and circulate the syllabus and other course details for reference.

Dr. Manimala Puri addressed the queries and concerns raised by the members. It was clarified that there are a few faculty members from Liberal arts who are specialised in Social sciences and rest shall be appointed. She assured to share the syllabus.

The Members after due deliberations took note of the same and passed the following resolution unanimously:

(Resolution No.: AC/2024/02/03) : "RESOLVED THAT the Academic Council hereby approves the **BA LLB, LLB,LLM (BCI), BBA,MBA,MBA (Integrated), BCA,MCA, MCA (Integrated)- AICTE, M.Tech –CSE (AI), M.Des, B.Sc Clinical Microbiology, B.Sc. Computer Science (Digital Forensic Science), BA Journalism, Mass Media & Communication, B.Sc. Animation, VFX, Multimedia Sciences, BBA Advertising event & PR, BBA Digital Film Making, D.Pharm, B.Voc** programs to be offered from AY 2024-25 and **consented for M VOC and BA (integrated with preparation of civil services exam), in principle.**

RESOLVED FURTHER THAT a certified copy of this resolution and list of programs shall be recommended to the Board of Management for their approval."

Agenda 4: To approve the curriculum structure and respective syllabus of the various programs based on the recommendations of the respective Board of Studies.

4.1 Course code policy for 2024 pattern:

Discussion: The members have acknowledged the policy documents shared with them, Dr. Manimala Puri, Vice Chancellor (I/c) have explained the course code devised by the Board of Examination for PCU in BoE meeting held on 9th May 2024.

The Members after due deliberations took note of the same and passed the following resolution unanimously:

(Resolution No.: AC/2024/02/4.1): “RESOLVED THAT the Academic Council hereby approves course code policy as annexed in Annexure_B (1)

Agenda 4.2 Pattern 2024: To approve the Curriculum course structure and 1st year detailed syllabus for all the School

Discussion: Dr. Manimala Puri, Vice-chancellor (I/c) explained about the syllabus design adopted by the Schools at PCU. The pattern 2024 is well thought of and NEP & UGC compliant syllabus structure, having core and skill based elective subjects, multidisciplinary minors, Audit courses and ability enhancement courses.

The detailed discussion was held on the curriculum of all the schools. The NEP compliance and credit system was discussed for School of Engineering & Technology as a specimen. In case of School of Law, the program structure was put forth for the approval of the committee. The syllabus will be same as per the guideline provided by the BAR Council of India.

All the Head of schools explained about the USPs of respective course and offerings per schools. They explained about the practical and contemporary approach of the curriculum, Minors, electives and audit courses. They also answered the queries or doubts raised during the discussion.

The Academic Council committee member, Dr. Neerja Pandey was keen to know about the structure and implementation of IKS in our syllabi.

The Pro VC explained about the structure and plan of implementation. The IKS subjects were selected as per the stream of school and the aligned with the subject offerings, he added.

Dr. Arun Sherry was inquisitive to know about the inclusion of the vocational and skill development courses in curriculum. This was explained to him in detail.

Dr. Sudeep D. Thepade explained about the structure and subjects offered by the Schools as Multidisciplinary Minor buckets and also threw light on the curriculum designed for foreign languages. We are preparing our students to reach to N5 level in foreign languages and give them practice sessions for further improvements, he added.

The Members after due deliberations took note of the same as annexed in Annexure_B (2)

Agenda 4.3: To approve the Multidisciplinary Minor courses offered by PCU.

Discussion: Dr. Manimala Puri, VC (I/c) explained about the Multidisciplinary minor buckets offered by various Schools and the structure of the same designed under guidance of Pro VC and as recommended by the Academic Council. The students from the other schools may choose the minors offered by the other than their respective schools. It will be added in their assessment programs, she added.

The Members after due deliberations took note of the same and passed the following resolution unanimously:

(Resolution No.: AC/2024/02/4.3) : "RESOLVED THAT the Academic Council hereby approves Multidisciplinary Minor buckets as annexed in **Annexure_B(3)."**

Agenda 4.4: To approve the Audit Courses offered by PCU.

Discussion: Dr. Manimala Puri, VC (I/c) described the Audit courses included in the curriculum by various Schools for the holistic development of the students. The audit courses will not carry any credits however, they are aligned with the course offerings of the Schools. The syllabus structure and detailed syllabus is ready, she explained.

The Members after due deliberations took note of the same and passed the following resolution unanimously:

(Resolution No.: AC/2024/02/4.4): "RESOLVED THAT the Academic Council hereby approves Audit courses as annexed in **Annexure_B (4)."**

Agenda 4.5: To approve the Ability Enhancement courses: German and Japanese Language.

Discussion: Dr. Manimala Puri, VC (I/c) explained about the foreign languages that are being offered as a part of ability enhancement efforts. PCU has opted to teach German and Japanese languages initially, considering the increasing need of the corporates for these languages.

The Members after due deliberations took note of the same and passed the following resolution unanimously:

(Resolution No.: AC/2024/02/4.5) : "RESOLVED THAT the Academic Council hereby approves Ability Enhancement courses.

Agenda 4.6: To consider the slight modifications in curriculum structure and detailed Syllabus of Natural growth for pattern 2023.

Discussion: There are some slight changes in the curriculum pattern 2023 in 2nd year syllabus considering the natural growth. These changes were approved & recommended by the Academic Council.

The Members after due deliberations took note of the same as annexed in Annexure_B (6)

Agenda 4.7: To approve PhD course work for applicable streams

Discussion: The detailed syllabus and structure of course work for PhD program offered by various Schools are presented to the Academic Council committee.

Dr. Manimala Puri, VC (I/c) also briefed about the pre-orientation program "Agaman" arranged by the PCU under the guidance of Pro VC for PhD scholars on 20th April 24 and the second program in the series will be held on 18th May 24.

The Members after due deliberations took note of the same and passed the following resolution unanimously:

(Resolution No.: AC/2024/02/4.7) : "RESOLVED THAT the Academic Council hereby approves PhD course work as annexed in Annexure_B (7)

Agenda 5: To take update on the Examinations

Discussion: Dr. Sudeep D. Thepade, Pro Vice chancellor briefed on the discussions held in the Board of examination committee meeting which was held on 9th May 24. The Minutes and the discussions thereon are forwarded to the Academic council for perusal and approval.

a) Board of examinations meeting and their recommendation and approvals:

Dr. Sudeep D. Thepade, Pro Vice-Chancellor, briefed about the decisions forwarded by the Examination committee for the approval from the Academic Council.

The Members after due deliberations took note of the same and passed the following resolution unanimously:

(Resolution No.: AC/2024/02/5a): "RESOLVED THAT the Academic Council accepted the suggestions by Board of examinations as annexed in **Annexure_C(a)**.

b) Provision of summer term and summer term examination:

He further explained about the new pattern of examination proposed by the Board of examinations in their meeting. The BoE proposed to have a re-examination after the result declaration of the semester exams in both the semesters. It will help students to re-appear and clear the subjects without losing a year.

The Members after due deliberations took a note of the same and passed the following resolution unanimously:

(Resolution No.: AC/2024/02/5b) : "RESOLVED THAT the Academic Council approves the pattern of examination and re-examination as annexed in **Annexure_C (b)**.

c) To approve modified Rules and regulations of PCU examinations:

The rules and regulations proposed by the Examination committee was shared with the Academic council members.

The Members after due deliberations took note of the same and passed the following resolution unanimously:

(Resolution No.: AC/2024/02/5c) : "RESOLVED THAT the Academic Council approves the rules and regulations of the examinations proposed by Board of Examination as annexed in **Annexure_C (c)**."

Agenda 5: To take update on the Examinations

d) Approval of Grade card pattern with security features:

Dr. Sudeep D. Thepade, Pro VC put before the Committee the new Grade card for their approval. He explained about the features of the grade card and specifications mentioned on the same.

The Members after due deliberations took note of the same and passed the following resolution unanimously:

(Resolution No.: AC/2024/02/5d) : "RESOLVED THAT the Academic Council approves the Grade card pattern with security features proposed by Board of Examination as annexed in **Annexure_C(d).**

RESOLVED FURTHER THAT the Academic Council recommended to place before Board of Management for their approval."

e) Lapses & Unfair means committee:

Pro VC informed that we have formed the Lapses & Unfair means committee to handle the Exam related grievances and lapses after the discussion in the BoE.

The Members after due deliberations took note of the same and passed the following resolution unanimously:

(Resolution No.: AC/2024/02/5e) : "RESOLVED THAT the Academic Council approves the constitution of the lapses and unfair means committee as annexed in **Annexure_C(e).**"

f) Results of ODD Semester Examination AY 2023-24:

Pro VC shared the result analysis of the last semester for the information of the Academic council committee as annexed in **Annexure_C (f)**

The Members after due deliberations took note of the same.

Agenda 6: To approve the Academic Calendar AY 2024-25

Discussion: Pro VC explained about the tentative Academic Calendar for AY 2024-25. He mentioned the date of commencement of Academic year, date of examinations, period for internship / summer term etc. for first year and senior academic year.

The Members after due deliberations took note of the same and passed the following resolution unanimously:

(Resolution No.: AC/2024/02/06) : “RESOLVED THAT the Academic Council approves the Academic Calendar AY 2024-25 as annexed in **Annexure_D.”**

Annexure_D

1. PCU Academic calendar AY 2024-25 for higher class
2. Tentative Academic calendar AY 2024-25 for first year

Agenda 7: Reporting item

Discussion:

A) Request of discontinuation of Dr. Rajwade from the Academic Council Committee Member:

The request received from Dr. Rajwade for discontinuation as an Academic Committee Member. His request has been accepted by Academic Council Committee.

B) Updates on recent MoUs signed:

The list of MoU's signed by University was shared with the Academic Council Members. Pro VC explained about the tie ups with different organizations for information. **Annexure_E (B)**

C) Updates about registration on AISHE and NAD portal:

Pro VC explained the status of AISHE code and NAD code. He also shared that 96% of the students are registered in ABC. Few students are held up due to AADHAR card issues. It will be resolved in few days and we will try to complete the ABC for almost all students, he added.

D) Proposed intake for AY 2024-25:

Pro VC informed the Members about the proposed student intake for year 2024-25 for information of the members and approval thereon. The Academic Council noted the revised intake. **Annexure_E (D)**

E) Teaching staff requirement for the year 2024-25:

Considering the revised intake and current student's strengths, the requirement of teaching staff is calculated. The proposed teaching staff requirement was presented before the Academic Council Committee for perusal. The teaching staff requirement is validated by the Academic council and recommended to Board of Management for approval. **Annexure_E (E)**

F) AICTE Approval:

Dr. Manimala Puri informed about the initial approval received from AICTE for MBA, MCA, BBA and BCA. Report of the scrutiny committee has been received and recommended to EC for LoA. **Annexure_E (F)**

Agenda 8: Any other point:

Few points of discussion were put forth by Vice Chancellor (I/c) for seeking inputs from Hon. Members of Academic Council.

a) Approval of BOS for new schools:

The permission from the Academic Council was sought to approve the BOS members for new Schools like School of Media and Communication, School of Law and School of Liberal Arts. The Academic Council noted and acknowledged the constitution of BOS committee for the said Schools.

School of Media and Communication **Annexure_F (i)**

School of Liberal Arts-English **Annexure_F (ii)**

School of Law **Annexure_F (iii)**

Vocational Courses **Annexure_F(iv)**

b) Opinion about equal consideration of online and offline internships:

Dr. Neeraja Pandey opined that PCU shall have periodic review of the internships and set processes accordingly. Internship reports or some assessments should be sought.

Dr. Neha Sharma shared her views to have both type of internships. Considering the present market scenario, we could have online and offline internships as per the company requirement. Internship should be effective and taken seriously.

Dr. Manimala Puri assured to take an orientation program for students going for the internships. Guidelines of Dos and Don'ts and assessment patterns would be shared.

All council members were requested to give their contacts for seeking internships.

Dr. Sudeep D. Thepade added to have a designated faculty members as internal mentors to review the internships.

1) Whether Community Engagement projects / field projects should be technical / non-technical or it should be equally encouraged:

Committee members opined that it should be subject specific. Dr. Neeraja expressed that It depends on the type of project however guidance and monitoring is very important.

Dr. Amit Patil shared his experience about RAVE where technical internship and practical approach is emphasised.

While discussing on internships and community engagement projects, the point came up that whether we shall encourage paid internship / Non paid Internships:

Dr. Neerja opined that quality of the internship and learnings out of it are more important than the payments. Students shall look upto the quality of the work and experience rather than emoluments.

The Committee members had the same opinion. Minimum remunerations with maximum learnings shall be focused while choosing the internships.


Dr. G. N. Kulkarni expressed his views on all these points. He said, exposure is important while in internships. DPR should be made for effective implementation of Internship program. Internships should be equally important as Academics as per NEP. Hence periodic inspections and close monitoring shall be done. Irrespective of online / offline mode and technical / non-technical categories of the projects, the learning outcomes shall be focused and measured to make it effective and qualitative.

VOTE OF THANKS:

There being no other business to be transacted, the meeting concluded with a vote of thanks to the Chair.



(Dr. Sudeep D. Thepade)
Pro Vice-Chancellor



(Dr. Manimala Puri)
Chairperson

Date: May 20, 2024

Place: Pune